Guidelines for Presenters

Thematic Poster Sessions

Before ISEE 2019

1. For proper display at the conference, your poster size should stay within the following **maximum dimensions A0 (Portrait):**

Width:	**841 mm**
Height:	**1189 mm**

   You can find the guidelines here on how to change the size of your slides.

2. When preparing your poster, use adequate letter type and font size to ensure good readability. Well-designed figures, graphs and tables will enhance the readability and impact of your poster. We recommend a **minimum font size of 48 pt for body text.** Do NOT reproduce your submitted abstract on the poster. We prefer you do not include an abstract at all, see point 3 below.

3. Put authors' names and affiliations right under the title. We recommend **72pt for names and 48 pt for affiliations**.

4. Put the conclusion of your poster right under the title, in **BOLD CAPITALS 95pt.** As a guideline, use no more than 25 words.

5. We encourage use of **QR codes** to refer the poster viewer to the **digital version of your poster to more detailed materials** you would like to make available.

6. An **example poster** is shown at the end of these instructions and can be downloaded here. For more suggestions on how to create a scientific poster you may want to check out this video.

7. Print your poster and bring it with you to the ISEE Conference venue. **Please note that there won't be a printing service provided.**

8. Poster boards in the poster area will be numbered. Each poster will be assigned a unique abstract code (beginning with TPS) and a poster board number. Abstract code and poster board number will appear in the final program on the ISEE2019 website and in the Meeting App. We anticipate this to be available in final form ONE WEEK BEFORE THE CONFERENCE, so make sure to check the conference program at that time to find your poster board number.

9. Posters should show the names and affiliations of all contributing authors.

During ISEE 2019

10. Upon arrival at the ISEE Conference venue, please check in at the Registration Desk and review the final program for possible scheduling changes in your session.
11. Please check the conference program for your poster board number. If you have any questions, please come to the Registration Desk.
12. On the day of your poster session (Monday, Tuesday or Wednesday), all posters should be mounted **between 8:00 and 10:00 a.m.** and can be taken down **after the last session, i.e. after 5:30 p.m. on Monday and Tuesday and after 4.30 on Wednesday**, but no later than 6:00 p.m.
13. Posters not removed by the presenters will be removed by the organizers at 6 pm on the day of presentation and will be destroyed.
14. Mounting materials (e.g., push pins) will be available in the poster area.
15. If you are presenting a poster **you must be at the poster from 15:15-16:15 on your assigned day.** All poster presenters are also encouraged to be at their posters during the morning and afternoon breaks Monday-Wednesday, but this is not required. If you are competing in the student poster competition, **the presenting author must be a student to be eligible for the award.**

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AUTHORS AUTHORS AUTHORS
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CONCLUSION:
conclusion conclusion conclusion

Background:

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Methods:

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Results:

Discussion:

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